

Reasonable adjustments

We welcome applications from all candidates; this includes people who have a disability.

You will have an opportunity to tell us if you have a disability when you apply for an operational support grade vacancy.

What reasonable adjustments can we make

Reasonable adjustments remove or minimise disadvantages experienced by disabled people by putting steps in place to remove, reduce or prevent obstacles that a disabled applicant faces.

We make reasonable adjustments so that disabled candidates are not placed at a substantial disadvantage during our recruitment process.

If you would find reasonable adjustments helpful to perform at your best, you will be able to contact our Reasonable Adjustments Scheme Team to discuss making reasonable adjustments to the Online Test and Interview.

We understand that everyone has individual requirements and we will work with you to identify these.

The simplest way for us to help put your requirements in place is by providing us with a professional assessment report, which outlines the reasonable adjustments most suited to helping you. This will help to guide us as to what the most suitable adjustments are that can be put in place for you.

If you are unable to provide a professional assessment report, we will need to request more information from you to be able to decide whether or not reasonable adjustments can be made.

We may not be able to make all adjustments that are requested. This is because the job role of an operational support grade has specific requirements.

Help with your application

During the application process, we will ask you what reasonable adjustments you would like for the entire process – both for the Online Test and at the Interview, so please familiarise yourself with the assessments to help you when having the discussion with the Reasonable Adjustments Scheme Team.

However, please note that all candidates will need to pass the Online Test to progress to the Interview.

We ask upfront about reasonable adjustments for all stages to ensure that the recruitment process is streamlined for you.

Contact us

If you need any help with your operational support grade application, please email or call our Contact Centre:

- Email: moj-recruitment-vetting-enquiries@sscl.gse.gov.uk
- Telephone: 0845 2415358